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## We're hiring an intern!

### ABOUT US:

Framework LLC is a respected consultancy that specializes in helping leading companies build trust, reduce risk, and create value by improving their social and environmental practices. We've been in business since 2003 and count companies such as Coca-Cola, Metlife, American Airlines, and NVIDIA among our clients.

We pride ourselves on doing purposeful, high-quality work in a fun, warm culture. Framework was ranked #2 on Fortune's 50 Best Small and Medium Workplaces list in 2016.

### ABOUT YOU:

Are you a current undergrad or grad student or a recent graduate with a passion, interest, or curiosity in environmental, social, and governance (ESG) issues? Are you committed to building sustainable business and improving the state of the world? Does your heart skip a beat at the term materiality? If so, consider applying for Framework's summer internship!

At Framework, our interns are challenged to learn on a daily basis and encouraged to share their findings and opinions with the team.

In this role, it is essential that you have superior research and solid writing skills. You're good at prioritizing tasks and managing time. You can express ideas both visually and verbally. You have facility with Microsoft Word and Excel.

You're a fast learner and doer and happy/able to work and learn independently. You're detail-oriented and have freakishly high quality standards.

You have a great sense of humor, a positive attitude, and respect others. You have high emotional intelligence.

### ABOUT THE INTERNSHIP:

This internship will entail a materiality (see <http://framework-llc.com/materiality-analysis-and-materiality-matrix/>) research project, with results serving as the basis for a white paper (for which you will complete the first draft). You may also be asked to contribute to the creation of original thought-leadership content such as blog posts and infographics.

Please note interns typically do not work on client projects.

**Program dates:** 6.5.17 to 8.11.17 (10 weeks, some flexibility in dates is possible)

**Work schedule:** 30 hours per week

**Stipend amount:** \$4,500

**Location:** Stamford, Connecticut

**Application deadline:** *April 10, 2017*

### HOW TO APPLY:

Please send the following materials to Michelina Docimo at [mdocimo@framework-llc.com](mailto:mdocimo@framework-llc.com):

- One-page cover letter detailing
  - \* Why you'd be a great fit at our firm
  - \* What you can contribute to the internship project
- A description of two things that drive you crazy
- Résumé
- Work sample (**maximum 800 words**), e.g.,
  - \* Excerpt from a research paper
  - \* Blog post
  - \* Any project or creation you are proud of, in whatever medium/form

Finalists will be asked to take a StrengthsFinder assessment and provide a recommendation from a professor or employer.

**For more information about Framework LLC** please visit <http://www.framework-llc.com>.

**No phone calls, please.**